



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Malcolm I. Ruddock, Treasurer  
Sun Company Inc. Political  
Action Committee  
1801 Market Street, 27<sup>th</sup> Floor  
Philadelphia, PA 19103

JAN 12 2000

Identification Number: C00025346

Reference: November Monthly Report (10/1/99-10/31/99)

Dear Mr. Ruddock:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule B to support the entry reported on Line 22 of the Detailed Summary Page. Each transfer-out to an affiliated committee must be itemized on Schedule B regardless of the amount transferred. 2 U.S.C. §434(b)(6)(B)(i)

-Please provide a Schedule B to support the entry reported on Line 23 of the Detailed Summary Page. Each contribution made to a federal candidate or committee must be itemized on Schedule B regardless of the amount contributed. 11 CFR §104.3(b)(3)(v)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Neil Evans  
Reports Analyst  
Reports Analysis Division

